

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**TROUT CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Trout Creek Community Development District was held on **Tuesday, January 5, 2016 at 3:00 p.m.** at the offices of Freehold Capital Management located at 322 Paseo Reyes Drive, St. Augustine, FL. 32095.

Present and constituting a quorum:

|                |  |
|----------------|--|
| Andy Smith     | <b>Board Supervisor, Chairman</b>            |
| Don Davis      | <b>Board Supervisor, Vice Chairman</b>       |
| Doug Davis     | <b>Board Supervisor, Assistant Secretary</b> |
| Michael Gruber | <b>Board Supervisor, Assistant Secretary</b> |
| Henry Green    | <b>Board Supervisor, Assistant Secretary</b> |

Also present were:

|                  |   |
|------------------|---|
| Melissa Dobbins  | <b>District Manager, Rizzetta &amp; Company, Inc.</b> |
| Katie Buchanan   | <b>District Counsel, Hopping Green &amp; Sams</b>     |
| Michael McCollum | <b>Freehold Capital Management</b>                    |
| Brad Davis       | <b>Prosser, Inc.</b>                                  |
| Lesley Gallagher | <b>Rizzetta &amp; Company, Inc.</b>                   |
| Scott Smith      | <b>Rizzetta &amp; Company, Inc.</b>                   |

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 3:07 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There was no audience present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Regular Meeting held  
November 3, 2015**

On a motion by Mr. Smith, seconded by Mr. Green, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held November 3, 2015 for Trout Creek Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of Operations and  
Maintenance Expenditures for  
October 2015 and November 2015**

On a motion by Mr. Smith, seconded by Mr. Doug Davis, with all in favor, the Board of Supervisors ratified the Operations and Maintenance Expenditures for October 2015 in the amount of \$11,700.83 and for November 2015 in the amount of \$15,987.85 for Trout Creek Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Capital Improvement  
Revenue Bonds, Series 2015, Requisitions  
#49, #51 - #56, #58, #63, #64 and #66**

| <b>REQUISITION NO.</b> | <b>PAYEE</b>                            | <b>AMOUNT</b> |
|------------------------|---|---------------|
| 49                     | ELM                                     | \$83,715.12   |
| 51                     | O.R. Dicky Smith & Co. Inc.             | \$711,747.00  |
| 52                     | O.R. Dicky Smith & Co. Inc.             | \$74,170.00   |
| 53                     | Adkins Electric, Inc.                   | \$78,541.20   |
| 54                     | Vallencourt Construction, Inc.          | \$575,465.67  |
| 55                     | Sun State Nursery and Landscaping, Inc. | \$151,334.60  |
| 56                     | Sun State Nursery and Landscaping, Inc. | \$196,256.34  |
| 58                     | ELM                                     | \$32,975.00   |
| 63                     | O.R. Dicky Smith & Co. Inc.             | \$945,581.00  |
| 64                     | O.R. Dicky Smith & Co. Inc.             | \$60,639.00   |
| 66                     | Sun State Nursery and Landscaping, Inc. | \$309,906.96  |

On a motion by Mr. Smith, seconded by Mr. Doug Davis, with all in favor, the Board of Supervisors ratified the Capital Improvement Revenue Bonds, Series 2015 Requisitions #49, #51, - #56, #58, #63, #64 and #66 for Trout Creek Community Development District.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel

Ms. Buchanan brought to the Boards attention that at the next meeting the Board should start the process to set rates and create rules and policies so they are in place for when the amenity center opens in the summer.

B. District Engineer

Mr. Brad Davis gave update that the master lift station is being installed, which will now allow water to amenities. He also gave update on pond modifications that are now completed and have satisfied all requirements.

i.) Ratification of Change Order #2 to Vallencourt Contract under Tab 5.

C. Construction Administrator

Mr. Brad Davis and Mr. McCollum reviewed and presented Vallencourt Change Order #2, under tab 5, as well as change orders for Sunstate, Dicky Smith-Amenities, Dicky Smith-Monument and Hardscape and Adkins, (Exhibit A).

Discussion ensued.

On a motion by Mr. Green, seconded by Mr. Gruber, with all in favor, the Board of Supervisors authorized the Chair to execute final change orders for Vallencourt- Change Order #2 in the amount of \$52,845.74; Sunstate Change Order #2 in the amount of \$45,958.64; Dicky Smith (Amenities) Change Order #5 in the amount of \$37,412.00, Change Order #6 in the amount of \$11,136.00, Change Order #7 in the amount of \$45,047.00; Dicky Smith (Monuments and Hardscape), Change Order # 4 in the amount of \$5,170.00, *Proposed* Change Order #15 in the amount of \$102,678.00 and Adkins Change Order #2 in the amounts of \$4,230.00 and \$2,650.00 for Trout Creek Community Development District.

D. District Manager

Ms. Dobbins stated the next CDD meeting will be held on February 2, 2016 at 3:00 p.m. at the Offices of Freehold Capital Management located at 322 Paseo Reyes Drive, St. Augustine, FL 32095.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Amenity Management  
Contract**

Tabled.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Hold Harmless  
Agreement with JEA**

On a motion by Mr. Smith, seconded by Mr. Doug Davis, with all in favor, the Board of Supervisors approved the Hold Harmless Agreement with JEA for Trout Creek Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolutions 2016-02,  
Designating an Assistant Secretary**

On a motion by Mr. Green, seconded by Mr. Gruber, with all in favor, the Board of Supervisors adopted Resolution 2016-02, Designating an Assistant Secretary for Trout Creek Community Development District.

**TENTH ORDER OF BUSINESS**

**Audience Comments and  
Supervisor Requests**

There was no audience present.

There were no supervisor comments.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Gruber seconded by Mr. Green, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 4:02 p.m. at for Trout Creek Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

# Exhibit A

# Vallencourt Change Order #2

| SHEARWATER - VALLENCOURT CDD CHANGE ORDER #2 SUMMARY |   |          |       |       |              |                     |
|--|---|----------|-------|-------|--------------|---------------------|
| VCC CO#  | DESCRIPTION                                 | QUANTITY | DELTA | UNITS | UNIT PRICE   | TOTAL AREA          |
|  | 11 SOD AMENITY CENTER POND                  | 5826     |       | SY    | 2.04 \$      | 11,885.04           |
|  | 11 SILT FENCE AMENITY POND WITH SOD INSTALL | 940      |       | LF    | 0.81 \$      | 761.40              |
|  | 16 SOD POND 3A                              | 6745     |       | SY    | 2.04 \$      | 13,759.80           |
|  |   |          |       |       |              | <b>26,406.24</b>    |
|  | 15 SIDEWALK SIGNS REQUIRED BY COUNTY        | 4        |       | EA    | 350 \$       | 1,400.00            |
|  | 8 ADD DRIVEWAY AT ENTRY                     | 440      |       | SF    | 3 \$         | 1,320.00            |
|  | 10 CONCRETE BELOW PAVERS                    | 6777     |       | SF    | 3.5 \$       | 23,719.50           |
|  | Sod on Pond Banks Total                     |          |       |       |              |                     |
|  |   |          |       |       | <b>Total</b> | <b>\$ 52,845.74</b> |



Sun State - TRCCDD Change Order #2

Mike McCollum  
 Freehold Communities  
 322 Paseo Dr  
 St Augustine, FL 32095

RE: Shearwater  
 Date: December 14, 2015

**CHANGE ORDER #7 REVISED**

**Changes per revised plans dated 11/18/15**

**Add:**

|                                    |                    |
|------------------------------------|--------------------|
| (1) Magnolia – 200gal              | \$843.15           |
| (20) Red Cedars                    | \$5,551.00         |
| (35) Red Cedars                    | \$9,714.25         |
| (29) DD Blanchards – 200gal, 6"cal | \$24,451.35        |
| (8) Bald Cypress – 30gal           | \$1,320.00         |
| (4) Bald Cypress – 5"cal           | \$1,250.20         |
| (1) Wax Myrtle – 8x8               | \$169.90           |
| (602) Viburnum – 7gal              | \$21,672.00        |
| (62) Flax Lily – 1gal              | \$193.44           |
| (22,045) sq/ft of Bahia Sod        | \$5,731.70         |
|                                    | <u>\$70,896.99</u> |
|                                    | Overhead & Profit  |
|                                    | <u>\$10,634.55</u> |
|                                    | <b>Total</b>       |
|                                    | <b>\$81,531.54</b> |

**Deduct:**

|                                    |                             |
|------------------------------------|-----------------------------|
| (13) Slash Pine – 10'-12'ht, 2"cal | (\$2,145.00)                |
| (17) Slash Pine 14'-16'ht, 3½"cal  | (\$4,242.35)                |
| (14) Slash Pine 16'-18'ht, 5"cal   | (\$5,154.80)                |
| (17) Live Oak 10'-12'ht, 2"cal     | (\$3,415.30)                |
| (6) Live Oak – 3"cal               | (\$2,545.20)                |
| (1) Live Oak – 4"cal               | (\$480.00)                  |
| (3) Live Oak – 5"cal               | (\$1,629.60)                |
| (1) Live Oak – 8"cal               | (\$1,913.10)                |
| (18) Blue Flag Iris – 3gal         | (\$143.64)                  |
| (23) Hawthorn – 3gal               | (\$183.54)                  |
| (159) Formosa – 3gal               | (\$1,268.82)                |
| (577) Viburnum – 3gal              | (\$4,604.46)                |
| (42) Muhley grass – 1gal           | (\$131.04)                  |
| (353) Spartina Bakerii – 1gal      | (\$1,101.36)                |
| (563) Asiatic Jasmine – 1gal       | (\$1,756.56)                |
| (19) Dwarf Fackahatchee – 1gal     | (\$59.28)                   |
| (14,250) sq/ft of Floratam Sod     | \$5,700.00                  |
|                                    | <u>(\$5,700.00)</u>         |
|                                    | <b>Deduct (\$36,474.05)</b> |
|                                    | <b>Add</b>                  |
|                                    | <b>\$81,531.54</b>          |
|                                    | <u>\$45,057.49</u>          |
|                                    | <b>Bond</b>                 |
|                                    | <b>\$901.15</b>             |
|                                    | <u>\$45,958.64</u>          |
|                                    | <b>TOTAL</b>                |
|                                    | <b>\$45,958.64</b>          |



DSC Amenity OCO #5

**CHANGE ORDER**

**AIA DOCUMENT G701**

**PROJECT: 15-10**  
**SHEARWATER AMENITY CENTER**  
**TROUT CREEK CDD**  
**ST. JOHNS COUNTY, FLORIDA**

OWNER   
 ARCHITECT   
 CONTRACTOR   
 ENGINEER   
 OTHER

O.C.O. NUMBER: 5 Five  
 DATE: 11/5/2015

**TO CONTRACTOR:**  
 Dicky Smith & Co., Inc.  
 12740 Atlantic Boulevard, Suite 7  
 Jacksonville, FL 32225

ARCH. PROJECT NO.: 13-77.1  
 CONTRACT DATE: 4/27/2015  
 CONTRACT FOR: Amenity Center

The contract is changed as follows:

|             |                                |        |          |
|-------------|--------------------------------|--------|----------|
| 1) PCO : 33 | Tapcons @ CMU Exterior Furring | 5 days | \$13,832 |
| 2) PCO : 35 | Revised Site Hardscape #2      | 0 days | \$18,489 |
| 3) PCO : 36 | Added Cornice Detail           | 0 days | \$5,091  |

Time: 5 days Cost: \$ 37,412

Not valid until signed by the Owner, Architect and Contractor.

|  |    |                |
|--|----|----------------|
| The original Contract Sum was.....   | \$ | 7,761,535.00   |
| Net change by previously authorized Change Orders.....                                   | \$ | 172,548.00     |
| The Contract Sum prior to this Change Order was.....                                     | \$ | 7,934,083.00   |
| The Contract Sum will be <u>increased</u> by this<br>Change Order in the amount of.....  | \$ | 37,412.00      |
| The new Contract Sum including this Change Order will be.....                            | \$ | 7,971,495.00   |
| The Contract Time will be <u>increased</u> .....   |    | 5 days         |
| The date of Substantial Completion as of the date of this Change Order therefore is..... |    | August 2, 2016 |

Note: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price, which have been authorized by Construction Change Directive.

ELM, Inc.  
 ARCHITECT - Jeni Lassley  
 1035 Kings Avenue  
 ADDRESS  
 Jacksonville, Florida 32207  
 BY *Jeni Lassley*  
 DATE 11/16/15

O.R. Dicky Smith & Co., Inc.  
 CONTRACTOR - Dicky Smith  
 12740-7 Atlantic Boulevard  
 ADDRESS  
 Jacksonville, Florida 32225  
 BY *Dicky Smith*  
 DATE 11-6-15

Trout Creek CDD  
 OWNER - Andy Smith  
 2806 North 5th Street, Unit 403  
 ADDRESS  
 St. Augustine, Florida 32084  
 BY  
 DATE

DSC Amenity OCO #6

**CHANGE ORDER**

OWNER   
 ARCHITECT   
 CONTRACTOR   
 ENGINEER   
 OTHER

AIA DOCUMENT G701

PROJECT: 15-10  
 SHEARWATER AMENITY CENTER  
 TROUT CREEK CDD  
 ST. JOHNS COUNTY, FLORIDA

O.C.O. NUMBER: 6 Six  
 DATE: 11/23/2015

TO CONTRACTOR:  
 Dicky Smith & Co., Inc.  
 12740 Atlantic Boulevard, Suite 7  
 Jacksonville, FL 32225

ARCH. PROJECT NO.: 13-77.1  
 CONTRACT DATE: 4/27/2015  
 CONTRACT FOR: Amenity Center

The contract is changed as follows:

|             |                              |        |         |
|-------------|------------------------------|--------|---------|
| 1) PCO : 37 | Extended Generator Power III | 0 days | \$7,751 |
| 2) PCO : 38 | Temporary Fence              | 0 days | \$3,385 |

Time: 0 days Cost: \$ 11,136

Not valid until signed by the Owner, Architect and Contractor.

|  |    |                |
|--|----|----------------|
| The original Contract Sum was.....   | \$ | 7,761,535.00   |
| Net change by previously authorized Change Orders.....                                   | \$ | 209,960.00     |
| The Contract Sum prior to this Change Order was.....                                     | \$ | 7,971,495.00   |
| The Contract Sum will be <u>increased</u> by this<br>Change Order in the amount of.....  | \$ | 11,136.00      |
| The new Contract Sum including this Change Order will be.....                            | \$ | 7,982,631.00   |
| The Contract Time will be <u>unchanged</u> .....   |    | 0 days         |
| The date of Substantial Completion as of the date of this Change Order therefore is..... |    | August 2, 2016 |


Note: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price, which have been authorized by Construction Change Directive.

ARCHITECT - Jeni Lassley  
 1035 Kings Avenue  
 ADDRESS  
 Jacksonville, Florida 32207

CONTRACTOR - Stuart Maxwell  
 12740-7 Atlantic Bo  
 ADDRESS  
 Jacksonville, Florida 32225

OWNER - Andy Smith  
 2806 North 5th Street, Unit 403  
 ADDRESS  
 St. Augustine, Florida 32084

BY   
 DATE 11.25.15

BY   
 DATE 11/24/2015

BY  
 DATE

11/24/2015  
 11/24/2015

DSC Amenity OCO #7

**CHANGE ORDER**

OWNER   
 ARCHITECT   
 CONTRACTOR   
 ENGINEER   
 OTHER

**AIA DOCUMENT G701**

PROJECT: 15-10  
 SHEARWATER AMENITY CENTER  
 TROUT CREEK CDD  
 ST. JOHNS COUNTY, FLORIDA

O.C.O. NUMBER: 7 Seven  
 DATE: 12/22/2015

TO CONTRACTOR:  
 Dicky Smith & Co., Inc.  
 12740 Atlantic Boulevard, Suite 7  
 Jacksonville, FL 32225

ARCH. PROJECT NO.: 13-77.1  
 CONTRACT DATE: 4/27/2015  
 CONTRACT FOR: Amenity Center

The contract is changed as follows:

|             |  |        |          |
|-------------|--|--------|----------|
| 1) PCO : 39 | Additional Rain Chain Boxes & D.S. Tie-Ins | 0 days | \$5,262  |
| 2) PCO : 40 | Concrete Pedestals for Ext. Columns        | 3 days | \$7,155  |
| 3) PCO : 41 | Additional Low Voltage Scope               | 3 days | \$14,263 |
| 4) PCO : 42 | Extended Generator Power IV                | 0 days | \$7,751  |
| 5) PCO : 43 | Alligator Sculpture                        | 0 days | \$10,616 |

Time: 6 days Cost: \$ 45,047

Not valid until signed by the Owner, Architect and Contractor.

|  |    |                |
|--|----|----------------|
| The original Contract Sum was.....   | \$ | 7,761,535.00   |
| Net change by previously authorized Change Orders.....                                   | \$ | 221,096.00     |
| The Contract Sum prior to this Change Order was.....                                     | \$ | 7,982,631.00   |
| The Contract Sum will be <u>increased</u> by this<br>Change Order in the amount of.....  | \$ | 45,047.00      |
| The new Contract Sum including this Change Order will be.....                            | \$ | 8,027,678.00   |
| The Contract Time will be <u>increased</u> .....   |    | 6 days         |
| The date of Substantial Completion as of the date of this Change Order therefore is..... |    | August 8, 2016 |

Note: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price, which have been authorized by Construction Change Directive.

ELM, Inc.  
 ARCHITECT - Jeni Lassley  
 1035 Kings Avenue  
 ADDRESS  
 Jacksonville, Florida 32207  
 BY Jeni Lassley  
 DATE 12.29.15

O.R. Dicky Smith & Co., Inc.  
 CONTRACTOR - Stuart Maxwell  
 12740-7 Atlantic Bo  
 ADDRESS  
 Jacksonville, Florida 32225  
 BY Stuart Maxwell  
 DATE 12/22/2015  
 12/22/2015

Trout Creek CDD  
 OWNER - Andy Smith  
 2806 North 5th Street, Unit 403  
 ADDRESS  
 St. Augustine, Florida 32084  
 BY  
 DATE

## DSC Monuments & Hardscape OCO #4

### CHANGE ORDER

OWNER   
 ARCHITECT   
 CONTRACTOR   
 ENGINEER   
 OTHER

**AIA DOCUMENT G701**

PROJECT: 15-10

SHEARWATER MONUMENTS AND HARDSCAPE  
 TROUT CREEK CDD  
 ST. JOHNS COUNTY, FLORIDA

O.C.O. NUMBER: 4 Four  
 DATE: 12/22/2015

**TO CONTRACTOR:**

Dicky Smith & Co., Inc.  
 12740 Atlantic Boulevard, Suite 7  
 Jacksonville, FL 32225

ARCH. PROJECT NO.: 13-77.1  
 CONTRACT DATE: 4/27/2015  
 CONTRACT FOR: Monuments and Hardscape

The contract is changed as follows:

|             |                            |         |         |
|-------------|----------------------------|---------|---------|
| 1) PCO : 14 | Additional Signage Plaques | 0 days  | \$3,247 |
| 2) PCO : 16 | Trailhead CMU Mods         | 28 days | \$1,923 |

Time: 28 days      Cost: \$      5,170

Not valid until signed by the Owner, Architect and Contractor.

|  |    |                  |
|--|----|------------------|
| The original Contract Sum was.....   | \$ | 1,270,088.00     |
| Net change by previously authorized Change Orders.....                                   | \$ | (250,308.00)     |
| The Contract Sum prior to this Change Order was.....                                     | \$ | 1,019,780.00     |
| The Contract Sum will be <u>increased</u> by this<br>Change Order in the amount of.....  | \$ | 5,170.00         |
| The new Contract Sum including this Change Order will be.....                            | \$ | 1,024,950.00     |
| The Contract Time will be <u>increased</u> .....   |    | 28 days          |
| The date of Substantial Completion as of the date of this Change Order therefore is..... |    | January 15, 2016 |

Note: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price, which have been authorized by Construction Change Directive.

ELM, Inc.  
 ARCHITECT - Jeni Lassley  
 1035 Kings Avenue  
 ADDRESS  
 Jacksonville, Florida 32207

O.R. Dicky Smith & Co., Inc.  
 CONTRACTOR - Stuart Maxwell  
 12740-7 Atlantic Boulevard  
 ADDRESS  
 Jacksonville, Florida 32225

Trout Creek CDD  
 OWNER - Andy Smith  
 2806 North 5th Street, Unit 403  
 ADDRESS  
 St. Augustine, Florida 32084

BY Jeni Lassley  
 DATE 12.29.15

BY Stuart Maxwell  
 DATE 12/22/2015  
 12/22/2015

BY \_\_\_\_\_  
 DATE \_\_\_\_\_

**PROPOSED CHANGE ORDER**

Date: 12/14/2015  
 Job Name: Shearwater Monuments & Hardscape  
 Job Number: 15-10  
 PCO #: 15

|   |   |
|---|---|
| Trout Creek Community Development District  | ELM, Inc.   |
| 2806 North 5th Street, Unit 403   | 1035 Kings Avenue   |
| St. Augustine, Florida 32084  | Jacksonville, FL 32207  |
| Attn: Mike McCollum   | Attn: Jeni Lassley  |
| EMAIL: <a href="mailto:mkm@freeholdcommunities.com">mkm@freeholdcommunities.com</a> | EMAIL: <a href="mailto:jlassley@elm-plan.com">jlassley@elm-plan.com</a> |

This Change Order covers the following item(s):

| Description  | Amount   |
|--|----------|
| Provide all necessary supervision, coordination, labor, materials, tools and equipment to complete the Overlook Park modifications per the attached ELM drawings HS-0, HS-5, HS-5.1 & HD-11 dated 11/5/2015 and the attached detailed spreadsheet. | \$92,419 |

**Qualifications:**

1. The Boardwalk & Overlook survey and layout are not included and shall be the responsibility of the Owner.
2. Two Hundred Ninety Two (292) lineal feet of boardwalk is included in this PCO. Additional footage if required will be submitted under a subsequent PCO at a rate of \$249.75/lf plus applicable mark-up.
3. Permitting costs are not included in this PCO and will be submitted in a subsequent PCO as required.
4. DSC assumes suitable soil conditions and specifically excludes removal-haul-and/or replacement of unsuitable soils if encountered. Dewatering is excluded.
5. All brush clearing, stripping, and/or grading is not included in this PCO and shall be the responsibility of the Owner.
6. Removal of natural debris including stumps, trees, roots, brush, etc. are not included and shall be the responsibility of the Owner prior to commencement of this work.
7. Board walk shall be constructed per ELM design details. DSC specifically excludes any guarantee or warranty for the bearing capacity of the designed pilings.
8. All sitework, landscape, irrigation, electrical or other work is excluded from this proposal.
9. Playground System shall be furnished according to approved PCO #9, with layout only as indicated on the attached.
10. **Add \$11,960.00** to complete 260 lf of segmented Railroad Ties per detail 1/HS-5.1.
11. Detail 2/HS-5.1 has been modified to consist of 16" depth compacted crushcrete extending 4" beyond paver border with mortar edge restraint and #3 reinforcing steel cast within mortar.

## PROPOSED CHANGE ORDER

Date: 12/14/2015  
 Job Name: Shearwater Monuments & Hardscape  
 Job Number: 15-10  
 PCO #: 15

11. Detail 6/HS-5.1 has been modified to consist of 6" depth compacted crushcrete extending 4" beyond paver border with mortar edge restraint & #3 reinforcing steel cast within mortar.
12. An Allowance of \$3,000.00 is included for Trash receptors as quantity and/or locations were not provided.
13. An Allowance of \$3,000.00 is included for the picnic bench by Columbia Cascade Co.
14. Pavers are excluded at the Cul-D-Sac per pre-bid RFI as this work is assumed part of offsite work.
15. Boardwalk & Overlook shall commence 2-1-16 with a 60 calendar day duration. DSC recommends this work is completed simultaneously with the Overlook park to mitigate safety concerns and impact to new work.

|                        |    |              |
|------------------------|----|--------------|
| Subtotal               | \$ | 92,419       |
| DSC OH & P @ 10%       | \$ | <u>9,242</u> |
| Subtotal               | \$ | 101,661      |
| Bonds & Insurance @ 1% | \$ | 1,017        |

**TOTAL ADD THIS CHANGE ORDER** \$ 102,678

This Change Order adds 103 days to the contract completion date.

Please execute acceptance in the space provided below and promptly return to our office, which will authorize this work to commence as proposed. Approval of this PCO represents Owner acceptance of changes to contracted scope, cost, and time proposed herein of which will be included in a subsequent Contract Change Order.

Owner:

\_\_\_\_\_

\_\_\_\_\_

Date



Adkins CO #2



P.O. Box 311\*Jacksonville, FL 32219  
State Certified Electrical Contractors  
EC 411

|   |                       |                                    |                   |
|---|-----------------------|------------------------------------|-------------------|
| Proposal Submitted To:<br>Freehold Communities        |                       | Phone:<br>904-203-8812             | Date:<br>12/31/15 |
| Street:<br>322 Paseo Reyes Drive                      |                       | Job Name:<br>Shearwater            |                   |
| City, State, and Zip Code:<br>St. Augustine FL. 32095 |                       | Job Location:<br>St. Augustine Fl. |                   |
| Architect:<br>ELM                                     | Date of Plans:<br>N/A | Attention:<br>Mike McCollum        |                   |

We hereby submit our cost for Materials and Labor to install the following:

- Adding (2 - F1) up lights each at the three existing builder's signs (total of 6 fixtures) on the inbound side of Shearwater Parkway. These fixtures will match what has been installed on the project
- All wiring and Conduit is not included in this proposal it was included in the proposal sent by Shawn Reynolds on 12/24/15
- Fixtures have a 3 week lead time and will be ordered once this proposal is accepted.

WE PROPOSE hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: **\$4,230.00**

\*Should Adkins Electric, Inc. be required to obtain the services of an attorney to collect any sums which may be due under this contract and which are not paid, then Adkins Electric, Inc. shall be entitled to all reasonable attorney's fees on behalf of their counsel in bringing or enforcing any of their rights under this agreement, said fees to include Court costs and interest, and shall include interest, costs and attorney's fees for appellate work.  
Adkins Electric, Inc. shall be entitled to a finance charge of 1 1/2% per month on the unpaid balance of any amounts which are not paid within 30 days after the due date herein.

All pricing good for 15 day period, if this Proposal is not accepted in writing within this period. All wire, pvc products and all steel/metal products will have to be reprised at invoice plus mark-up for profit and overhead. This is a result of continuous rising cost of these materials.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, theft and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:

*Lee Baker*

Senior Estimator

Note: This proposal may be Withdrawn by us if not accepted in 30 days.

## Adkins CO #2



P.O. Box 311\*Jacksonville, FL 32219  
State Certified Electrical Contractors  
EC 411

|   |                       |                                    |                   |
|---|-----------------------|------------------------------------|-------------------|
| Proposal Submitted To:<br>Freehold Communities        |                       | Phone:<br>904-203-8812             | Date:<br>12/15/15 |
| Street:<br>322 Paseo Reyes Drive                      |                       | Job Name:<br>Shearwater            |                   |
| City, State, and Zip Code:<br>St. Augustine FL. 32095 |                       | Job Location:<br>St. Augustine Fl. |                   |
| Architect:<br>ELM                                     | Date of Plans:<br>N/A | Attention:<br>Mike McCollum        |                   |

**We hereby submit our cost for:**

*Relocation of (4) existing F fixtures from roundabout to the Trailhead Trellis Structure and removal of 1 ( C ) fixture from roundabout which will require rewiring of adjacent fixtures to accomplish.*

***Exclusions- Concrete and concrete cutting, permitting, directional bore***

**WE PROPOSE** hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: **\$2,650.00**

\*Should Adkins Electric, Inc. be required to obtain the services of an attorney to collect any sums which may be due under this contract and which are not paid, then Adkins Electric, Inc. shall be entitled to all reasonable attorney's fees on behalf of their counsel in bringing or enforcing any of their rights under this agreement, said fees to include Court costs and interest, and shall include interest, costs and attorney's fees for appellate work.  
Adkins Electric, Inc. shall be entitled to a finance charge of 1 1/2% per month on the unpaid balance of any amounts which are not paid within 30 days after the due date herein.  
**All pricing good for 30 day period, if this quote is not accepted in writing within this period.** All wire, pvc products and all steel/metal products will have to be reprised at invoice plus mark-up for profit and overhead. This is a result of continuous rising cost of these materials.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, theft and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:

*Lee Baker*

Senior Estimator

Note: This proposal may be Withdrawn by us if not accepted in 30 days.